

Appendix A – Schedule of Proposed Amendments to the Spelthorne Borough Council Off-Street Parking Places (Amendment No.3) Order 2026.

1. Purpose of the Amendment Order

The purpose of the Spelthorne Borough Council Off-Street Parking Places (Amendment No.3) Order 2026 is to amend the existing Off-Street Parking Places Order to reflect updated operational requirements, revised parking arrangements, and administrative changes relating to the Council's off-street car parks.

The amendments are intended to support effective parking management, ensure consistency across Council-operated car parks, improve enforceability, and support the Council's wider transport and financial objectives.

2. Schedule of Proposed Amendments to Parking Order Schedules (see links in Appendix C)

Itemised proposals

- (1) Revise the wording for the Elmsleigh Surface+MSCP new pay on foot system use, as detailed in **Appendix C, item 42 and item 43.**
- (2) Enabled the use of virtual contract permits, as detailed in **Appendix C, item 49.**
- (3) Remove the reference to a season ticket type no longer available since the introduction of the Parking Order 2020, as detailed in **Appendix C, previously items 54, 55 and 56.**
- (4) Clarify the motorcycle parking conditions, where they are only able to park in designated bays, free of charge, as detailed in **Appendix C, renumbered item 54 and 55.**
- (5) Revise the wording for the terms of use of the Council staff and Member parking scheme, as detailed in **Appendix C, renumbered item 56 and 57.**
- (6) Redraft the reference to the 2004 Act to cease requiring amendments if new legislation is introduced, as detailed in **Appendix C, renumbered item 60.**
- (7) Change the Staines-upon-Thames Short and Long Stay tariffs and introduction of reference to the charges being per parking session, as detailed in **Appendix B, Schedule 4 and Schedule 5.**
- (8) Add an item clarifying that no return is permitted within the same charging period, to avoid misuse of lower cost initial tariff points, as detailed in **Appendix B, Schedule 1 and Schedule 2.**
- (9) Removal of Abbey Drive, Dumsey Meadow, Old Bathing Station and Green Street from Schedule 1 chargeable tariffs, and addition of the same car parks to Schedule 3 Free parking places with 11 hours maximum stay, as detailed in **Appendix B, Schedule 1, Schedule 3 and Schedule 6.**
- (10) Retain the first hour free tariff, in, Shepperton Village Hall, Manor Park Shepperton, Laleham Village Hall Car Park (The Broadway) Laleham, Thames Street Sunbury, Orchard Meadow Sunbury, The Walled Garden Sunbury, as detailed in **Appendix B, Schedule 6.**

- (11) Update to the debt registration fee, as set by parliament, as detailed in **Appendix B, Schedule 9.**
- (12) Removal of the reference to “Maximum charge £1000” for Film Company dispensations and suspensions, rewording of the target audience of the line, and addition of charges for areas suspended that are not a marked bay, as detailed in **Appendix B, Schedule 10.**
- (13) Revise the Parking Order map for Spelthorne Leisure Centre to accurately reflect the new layout of the Eclipse Car Park, as detailed in **Schedule 12.**